

Wight Diamonds Marching Band - Privacy Policy for Members, Supporters and Patrons

Wight Diamonds Marching Band is committed to protecting personal information. This Privacy Policy relates to our use of any personal information we collect from you when you become a Member or Supporter or Patron of the band. Members pay a membership fee and Supporters are individuals who are involved in supporting the activities of the band. This involvement includes (but is not limited to) playing or taking part in parades, carnivals, concerts and other such engagements, as well as fundraising activities and social activities. Supporters also include lapsed members; as such members normally wish to remain in contact with the society and may wish to renew their membership at a future date.

Patrons are those people who wish to be kept up to date with the bands ongoing activities.

The personal information we collect from you

For members, supporters and patrons, we collect basic personal details such as your name, address, e-mail address, telephone number. For members and supporters, we may also collect information about your age, subscriptions and dates paid as well as standing order details. We may also take your photograph and ask you for your biography. We may store any medical information (eg dietary needs or allergies) you decide to share with us. For the purposes of safeguarding, we arrange for DBS checks to be carried out on members and supports of the band over the age of 18, and will retain any information related to these.

How we use information

For members, supporters and patrons we will use your information to send you newsletters and information about the band and our events and activities. For members and supporters, we will also use your information to send you letters or emails to give you details of General Meetings, events and performances and information about venues and engagements. We will also send you information about rehearsals, and any other meetings and similar events that are likely to be of interest to you. Your name, and possibly photograph and biography, may appear in any promotional information and newsletters. Your information may also be shared with our committee members. This use is in our 'Legitimate Interest'. You will be aware that promotional literature is in the public domain and that our newsletters are shared amongst our membership and with our supporters. We also share news about the bands activities with our patrons. We will not share your information with other third parties without your consent, unless it is part of lawful processing.

Security

We put in place reasonable security measures to protect against any unauthorised access or damage to, or disclosure or loss of, your information.

Your rights

Please let us know if your information changes as it is important that the personal information we hold about you is accurate and up to date. We will keep your information indefinitely after you remain an active member or supporter of **WDMB**. We keep your information because you may resume your connection with **WDMB** and take part again in our activities.

However, you can ask us to remove your personal information from our records at any time and we will do so and stop sending you any further newsletters.

You have the right to request a copy of all the personal information we hold about you in a Subject Access Request. To do this, simply write to us at the address below. We will take all reasonable steps to confirm your identity before providing you with details of any personal information we may hold about you.

Changes to this Privacy Policy

We may amend this Privacy Policy from time to time; for example, to keep it up to date or to comply with legal requirements. If there will be any significant changes made to the use of your personal information in a manner different from that stated, we will seek your permission first.

How to contact us

For any questions or concerns relating to this Privacy Policy or our data protection practices, or to make a Subject Access Request, please contact us in one of these ways:

By Phone: Mr John Wersby (Secretary) 01983 527239

By Email: jwersby@aol.com

By post: Mr John Wersby (Secretary),
Perrandale, Merstone, Merstone, Newport,
Isle Of Wight, PO30 3DF